



JOB OPENING

Firefighter- EMT (Paramedic preferred)

(We will consider) EMT, AEMT or Paramedic with or without firefighter certification

Position open until filled

The City of Neodesha Fire-EMS Department has a current opening for a Fire-EMS professional for the position of Firefighter- Paramedic. We are looking for an individual who has previous experience in the exciting and rewarding field that is Fire and EMS to join our team. We will consider hiring someone without firefighter certification as long as they possess current certification as a Kansas EMT or higher in good standing with the Board of EMS and possess a valid Kansas Drivers license.

If you have a family and are wondering how you can afford to send your children to college on a public servant salary, our school district has a wonderful program just for that. Neodesha is the only community in Kansas that has the promise program. The Promise allows any USD 461 graduate (meeting minimal criteria) a free college education to any US pell Grant approved trade school, community college or university with mandatory fees and tuition paid for through this program up to four years.

We are located 20 miles or less from several lakes and camp grounds, with hiking trails, kayaking, boating, fishing, swimming and picnic areas. One of the best boat manufactures in the world is located here. Some of the benefits the City of Neodesha offer employees include health care, Paid time off, Holiday pay. You can contact Chief Duane Banzet at 620-325-2642 for more information. A Job Application can be down loaded at www.neodesha.org . Come be a part of our team!

Qualifications:

POSITION: Fire Fighter-EMT

Department: Fire/EMS

Report To: Shift Officer

Salary: dependent on EMS certification level (\$13.50- \$17.00 per hour)

FLSA Status: Non-Exempt

POSITION SUMMARY:

The Firefighter/EMT is a non-exempt position under FLSA and is responsible for protecting lives and property of the public by performing fire suppression, technical rescues, hazardous material responses and providing emergency medical care and transport. This employee should be in excellent physical condition and have the ability to remain poised under extremely difficult and hazardous circumstances. This employee should possess a strong mechanical aptitude and effective communication and public relations skills.

ESSENTIAL FUNCTIONS:

- Performs all duties required and expected of firefighters and EMT personnel in the course of protecting life and property;
- Drives EMS and Fire apparatus, operates pumps and other equipment, lays down hose and performs fire containment and extinguishment, raises, lowers and climbs ladders, conducts salvage and overhaul operations;
- The Firefighter/EMT works under the department's medical protocols which dictate the skills and drugs allowed to be used within the EMT scope of practice;
- Treats and transports the sick and injured patients to medical facilities;
- Some of the skills required include performing patient assessments, obtaining a patient history, monitoring IV's, administering medications, cardiac monitoring as well as other skills allowed to be performed under the department medical protocols;
- Writes patient reports documenting the patient's condition and treatment given while in their care, logs the patients billing information in the report;
- Maintains a working knowledge of county and city streets and fire hydrant locations, as well as read maps accurately;
- Operates, maintains, cleans and performs safety checks on department facilities, trucks and other equipment and performs required tests on equipment as required on an as needed basis;
- Assists with minor repairs on department equipment and vehicles and other duties as assigned;
- Takes non emergent and emergent phone calls and on an as needed basis dispatches fire, EMS, police and city utilities crews.

MARGINAL FUNCTIONS:

- Conducts building tours for citizens and various groups;

- Assists with the conduction of CPR, first aid, fire extinguisher and various other classes conducted by the department;
- Maintains education requirements through continuing education classes for fire/rescue, EMS.
- Assist officers with reports, inspections and various equipment tests and checks:

Fire Fighter EMT

POSITION REQUIREMENTS

Experience: The Firefighter/EMT is expected to have one (1) to three (3) years' experience and acquired the necessary knowledge and skill to perform the job reasonably well within six (6) months to one (1) year of hiring.

Education: This employee is required to have a high school diploma or GED equivalent along with certification as a Kansas EMT and must maintain a valid Kansas driver's license. The employee must obtain a Kansas Class B or above drivers license within 6 months of hire. The Employee must obtain certification as a firefighter 1 & 2 within 2 years of hire.

Technical Skills: A thorough knowledge of EMS skills is required and be competent in the delivery of emergency medical treatment. This employee must develop a thorough knowledge of firefighting techniques; a non-certified firefighter must develop this knowledge within 18 months of hire. This employee must be able to operate all hydraulic equipment, various saws, and generators, and be proficient with the use of rope rescue techniques. This employee must develop a working knowledge of the city and county geography. The employee must have the ability to understand and anticipate problems, be able to perform equipment maintenance, and to read and interpret written instructions, reports, manuals instruction manuals and maps. This employee should possess a strong mechanical aptitude, and effective public relations, oral and written communication skills.

Problem Solving: Some problem solving is encountered with this position. This Employee encounters problems with fire suppression, emergency medical treatment and equipment malfunctions. Serious problems and concerns are to be reported to a fire officer immediately.

Decision Making: Some decision making is involved in this position. The Firefighter/EMT makes decisions about maintaining department equipment, providing medical assistance, and performing daily duties in the safest and most efficient manner.

Supervision: This employee works with supervision from the shift officer. The Firefighter/EMT occasionally must exercise supervisory authority or responsibility over other employees, on an as needed basis.

Financial Accountability: The firefighter/EMT is responsible for the safe operation of department equipment, does not have authority to purchase equipment and or supplies without prior approval, and does not participate in the annual budget process.

Personal Relations: The firefighter/EMT interacts daily with other Employees, supervisors and the City Administrator. The Employee also has daily interaction with members of the public and other emergency agencies and therefore must possess strong oral and written communication skills.

Working Conditions: Adverse working conditions exist within this position. Exposure to extremes of heat and cold is expected. The Firefighter/EMT is also exposed to structural collapses, contact with hazardous materials, explosives, asbestos, and radiation. This employee will work from heights and in confined spaces and work around heavy machinery. This position contains a significant risk to personal safety. Exposure to blood borne pathogens and infectious disease while responding to and providing emergency medical treatment can be expected.

Physical Requirements: The Firefighter/EMT must be in excellent physical condition. The type and amount of personal protective clothing required to perform the duties of the firefighter/EMT along with the working conditions listed above creates a significant increase in physical stress to the wellbeing of the employee. Manual labor including heavy lifting, pulling and carrying heavy objects and equipment is expected. Climbing is a significant aspect of the job. Decisions made during critical moments at emergencies increase mental stress.

The specific statements shown in each section of this description are not intended to be all inclusive. They represent typical elements and criteria considered necessary to successfully perform the job.