



## Edwardsville Fire Department

Fire Headquarters  
913-422-5460 • 698 S. 4<sup>th</sup> Street  
Edwardsville, Kansas 66113

Tim Whitham  
Chief

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City of Edwardsville  
Location: Edwardsville, KS

Edwardsville Fire Department is accepting applications to create an eligibility list for the position of: **FIREFIGHTER/EMT.**

Position is open for applications until **October 15th, 2020.**

### GENERAL DESCRIPTION:

This position, under minimal supervision, protects life and property by performing firefighting and EMS duties, administering emergency aid, mitigating hazardous materials situations and performing fire prevention duties. Maintains Fire and EMS apparatus, equipment and facilities.

### EXAMPLES OF WORK:

This is the entry-level classification in the Firefighter classification series, characterized by the responsibility to provide emergency services in fire suppression, first response medical services, and hazardous materials incidents. The employee's assignments, objectives, work methods, and sequence of steps are either specified or explained in general terms. Work review is integrated into daily assignments.

Work includes, controlling and extinguishing fires using a variety of specialized equipment and techniques, evacuating persons from areas of danger, and performing emergency treatment. Work includes inspecting multi-occupancy and commercial buildings for fire hazards and violations of the Fire Code, and instructing the public on the principles of fire preventions. The department also provides advanced life support responding to emergency calls from the public to perform medical assistance with emphasis on the stabilization of patients to permit safe transport to a full-service medical facility. Contact with the general public, the comforting of patients, the reassuring of family and others in the vicinity, and cooperation with fire and police authorities are of major significance to this work. Work is performed under the general supervision of a fire officer. Completes fire and EMS reports in compliance with State and Federal Reporting Requirements.

As a condition of employment, incumbents shall maintain an Emergency Medical Technician – Basic licensure during their employment period. The city reserves the right to modify the requirement for employment include and maintain an Emergency Medical Technician Paramedic license depending upon the needs of the Fire Department.

#### KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of firefighting and EMS procedures, practices and techniques. Knowledge of testing, maintenance, inspection and operation of fire department apparatus, equipment and tools. Skilled in the use of tools and equipment used in the repair and maintenance of department vehicles and equipment. Must be a self-starter and have the ability to work independently and follow a job task through from start to finish. Report writing skills and experience with computers essential. Must possess good verbal and written communication skills. Must have basic knowledge of portable radio operations and be able to communicate clearly over a radio. Skilled in analyzing fire and emergency situations and providing an effective course of action. Skill in effectively dealing with people under stress.

#### EDUCATION AND EXPERIENCE:

High school diploma or equivalent required, associate's degree or higher preferred. Current National Registry Emergency Medical Technician – Basic, or State of Kansas Basic EMT license. International Fire Service Accreditation Congress (IFSAC) certifications of Firefighter I, Firefighter II through the Kansas Fire Service Certification System or other licensing body are requirements for this position. Certification and experience as a firefighter is preferred.

Maintain state-mandated continuing education requirements, including current American Heart Association (AHA) certification in Basic Life Support (BLS).

#### LICENSES AND SPECIAL REQUIREMENTS:

International Fire Service Accreditation Congress (IFSAC) certifications of Firefighter I, Firefighter II and ADO-Pumper through the Kansas Fire Service Certification System are requirements for this position. The obtainment of Firefighter certifications may be waived for one (1) year from hire date. The obtainment of ADO-Pumper certifications will be waived for three (3) years from hire date. Must possess State of Kansas Emergency Medical Technician – Basic certification or Nationally Registered Emergency Medical Technician - Basic. NIMS ICS 100, 200, 700 and 800 are required within 12 months of being hired. Must complete Wildland Certifications of S-110, S-130, S-190 within 12 months of being hired. Must possess or be eligible for a State of Kansas driver's license. Must successfully pass a background investigation with no felony convictions or misdemeanor convictions related to weapons, assault, controlled substances, or theft within the last 10 years. Position is subject to successful completion of pre-employment drug testing. Subject to a one-year probationary period. Ability to successfully complete written, physical, and oral exams during probationary period.

**STARTING SALARY:**

\$40,808 to \$44,592 depending on qualifications and certifications, not including education stipend of up to \$1,200 annually and holiday pay incentive of \$2,000 annually. Firefighters work a Berkley schedule, that incorporates of up to or more than 120 hours of overtime at time and a half of their hourly wage.

**TO APPLY:**

Please submit a City of Edwardsville Job Application and proof of EMS Licensure. A complete job description and other necessary forms are available at City Hall, or on the city web page. Return completed applications to the Fire Chief by mail to:  
Firefighter/EMT Selection Attn: City of Edwardsville FD, P.O. Box 13738, Edwardsville, KS 66113

Applications received after **5:00 pm, October 15th, 2020** will **not** receive review for employment.